

FUND 106-11 CSB-WIDE PROJECTS

Agency Mission

CSB-Wide Projects serves as a central financing mechanism for expenditure categories that involve all CSB agencies.

Agency Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Expenditures:					
Personnel Services	\$78,502	\$0	\$136,816	\$0	\$0
Operating Expenses	713,505	1,759,351	1,705,047	2,183,625	2,087,947
Capital Equipment	274,362	35,539	20,000	48,000	23,000
Total Expenditures	\$1,066,369	\$1,794,890	\$1,861,863	\$2,231,625	\$2,110,947
Revenue:					
Fairfax County	\$836,853	\$1,777,961	\$1,832,434	\$2,214,071	\$2,093,393
Fairfax City	10,587	10,986	10,986	11,684	11,684
Falls Church City	5,319	5,943	5,943	5,870	5,870
State MHMRSAS	190,156	0	0	0	0
Federal Block Grant	6,357	0	12,500	0	0
Fund Balance	17,097	0	0	0	0
Total Revenue	\$1,066,369	\$1,794,890	\$1,861,863	\$2,231,625	\$2,110,947

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2002 Advertised Budget Plan, as approved by the Board of Supervisors on April 30, 2001:

- A net decrease of \$120,678 as part of the \$15.8 million Reductions to County Agencies and Funds approved by the Board of Supervisors. This reduction includes a decrease of \$60,578 in professional development training as well as \$60,100 associated with the second phase of the School-Based Substance Abuse Prevention and Early Intervention program. The net reduction results in a decrease of \$95,678 in Operating Expenses and \$25,000 in Capital Equipment.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan from January 1, 2001 through April 23, 2001. Included are all adjustments made as part of the FY 2001 Third Quarter Review:

- An increase of \$136,816 in Personnel Services due to revised estimates of accrued leave liability. The entire adjustment for the Community Services Board is loaded in this agency for ease of administration.
- Various internal funding adjustments and alignments were made between CSB agencies to reflect updated expenditure needs and revenue projections for the remainder of FY 2001. These adjustments result in a decrease of \$54,304 in Operating Expenses and a decrease of \$15,539 in Capital Equipment.

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County Executive Proposed FY 2002 Advertised Budget Plan

Purpose

The intent of CSB-Wide Projects is to reflect the centralized process by which decisions are made with regard to the allocation of certain business costs. Examples of centralized CSB business costs include information technology services, travel/training, and insurance premiums for workers compensation, as well as general liability, furniture, fixtures, appliances, and property maintenance and repair for 117 residential properties, 14 commercially leased properties and 12 County-owned and maintained structures.

Key Accomplishments

- ◆ Established the CSB Training Committee to ensure that CSB staff receive coordinated system-wide training.
- ◆ Conducted full-scale inventory of all PCs and other computer hardware in CSB programs identifying actual and projected PC and server replacement fund requirements for current and future budget years.
- ◆ Established a Property Management Committee with membership comprised of the residential development manager, residential program directors, Department of Administration for Human Services managers and key staff, and the CSB fiscal officer for the purposes of problem identification and resolution on property maintenance and repair issues. Developed a property maintenance and repair schedule as part of the CSB FY 2002 budget request.

FY 2002 Initiatives

- ◆ Initiate a comprehensive property maintenance and repair schedule for all CSB leased properties and for those sites for which the County passes through the majority of costs to the CSB. These services will include custodial, general and specialized maintenance, lawn care, inspections, and replacement equipment, furnishings and appliances.

Performance Measurement Results

There are no Objectives or Performance Indicators for this agency since it exists only as a funding entity to accommodate centrally financed expenditures and has no associated positions.

Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

- ◆ An increase of \$424,274 in Operating Expenses is primarily due to increases of \$238,364 in repair and maintenance costs for the 143 commercial and residential properties leased by CSB, \$97,600 for renovation projects, \$123,157 for training and professional development, \$35,100 associated with Phase II of the School-Based Substance Abuse Prevention and Early Intervention Services for Youth program, and \$49,917 for PC Replacement and repair costs. This amount is offset by a net decrease of \$119,864 primarily due to a decrease of \$218,218 in mainframe charges and an increase of \$98,354 due to various internal funding adjustments and alignments between CSB agencies to reflect updated expenditure needs.
- ◆ Capital Equipment funding totals \$48,000, of which \$23,000 is included to purchase a new vehicle for the Franconia Road Treatment Center in Mental Health Services, and \$25,000 is included to purchase a new vehicle for Phase II of the School-Based Substance Abuse Prevention and Early Intervention Services for Youth program.

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Revenue adjustments required to support the FY 2002 program include:

- ◆ Fairfax County is the primary funding source for this agency. The recommended County funding level for FY 2000 is \$2,214,071, an increase of \$436,110 or 24.5 percent over the *FY 2001 Revised Budget Plan* total of \$1,777,961.
- ◆ An increase of \$625 or 3.7 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$17,554.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ There have been no revisions to this agency since approval of the FY 2001 Adopted Budget Plan.